



Little Graduates Montessori School – Funding offer

FUNDED EARLY EDUCATION FROM 15TH APRIL 2024

Please visit: <https://www.childcarechoices.gov.uk/>

Funding for 2, 3 and 4 years-old

Every child is entitled to up to 15 free hours per week **the term after their third birthday** for 38 weeks of the year which equates to 7.5 hours per day. These will be deducted from the total hours a child attends during a term. Please see the fees scale for further information. We are happy to accommodate parents who want to access only their free 15 hours entitlement. We will, however, give priority to parents who wish to purchase additional childcare when there is a high demand for places. You will be required to fill out and sign a Parent/Career Declaration Form which will be given to you at the appropriate time. We will also need proof of your child’s date of birth.

Some children will be entitled to 30 free hours per week or 15 free hours for working parents with a child between 2 and 3 years old. In order to find out if you are entitled to the funding scheme, you will need to access the Government’s website to receive an eligibility code. For more information about free childcare visit <https://www.gov.uk/30-hours-free-childcare> or call the childcare service **helpline 0300 123 4097**.

Government eligibility dates for 2-3 years-old children

| Children born on or between | Funding starts: |
|---|---|
| 1 st January – 31 st March | Summer term: 15 th April to 31 st August |
| 1 st April – 31 st August | Autumn term: 1 st September to 31 st December |
| 1 st September – 31 st December | Spring term: 1 st January to 31 st March |

UNIVERSAL 15 HOURS FUNDING FOR CHILDREN 3+

- ✓ To receive the full 15 hours of free entitlement, children should attend a minimum of two sessions a week. The free education starts the term after the child’s third birthday. Please ask for a fee estimate with funding (example of a monthly invoice.)
- ✓ You can use your funded hours over the 38 weeks of the school year, or you can spread your funding hours across the 12 months of the year and pay a smaller fixed monthly fee to cover the 10 weeks the government doesn’t pay.
- ✓ Parents with children eligible for the free nursery education should pay a small contribution for all snacks, meals, drinks, pull-ups, Sudocream, wipes, Montessori equipment, Tapestry and materials.
- ✓ The funding doesn’t apply for Flexible sessions or extra hours.
- ✓ Changes in your child’s attendance pattern or contract can be requested for the following term to admin@lgmentessori.com
- ✓ Deposit: £100 per child, refundable at the end of the agreement. Fully funded places do not pay registration fee.



EXTENDED 30 HOURS FUNDING FOR CHILDREN 3+

To receive the full 30 hours of free entitlement, children should attend a minimum of three full day sessions (8-6) a week. The free education starts the term after the child's third birthday. Please ask for a fee estimate with funding (example of a monthly invoice.)

- ✓ You can use your funded hours over the 38 weeks of the school year, or you can spread your funding hours across the 12 months of the year and pay a smaller fixed monthly fee to cover the 10 weeks the government doesn't pay.
- ✓ Parents with children eligible for the 30 hours, should pay a contribution for all snacks, meals, drinks, pull-Ups, Sudocream, Montessori equipment, Tapestry and materials.
- ✓ The funding doesn't apply for Flexible sessions or extra hours.
- ✓ **You must reconfirm your eligibility code before the next term starts**, otherwise you lose your extended hours, and you will need to pay private fees.
- ✓ Changes in your child's attendance pattern or contract can be requested for the following term to admin@lgmontessori.com

Our funding process

1. Our funding offer is available online at www.lgmontessori.com and in our prospectus.
2. We send you an email the term before your child is entitled to government funding with explanation about your funding options and a Parent Declaration Form for you to fill out and sign.
3. We reply by e-mail to any questions regarding the funding and monthly invoices.
4. We send you an example of your monthly invoices with the funding for the term – on request.
5. We follow the local authority deadline to receive your fully filled and signed Parent Declaration Form with a copy of your child's birth certificate or passport.
6. We send you a forecast of your invoices for the term ahead for your information – on request.

Universal hours of
funding:

570 are the maximum
number of hours the
government pays for 2 and
3 years old, per year.

Extended hours of
funding:

1140 are the maximum
number of hours the
government pays for 3-4
years old, per year.



Funding offer for children attending Term Time: 38 weeks

| Sessions | Consumables payable by the parent per session with funded hours Term time only (38 weeks) |
|-------------------------|--|
| Half day (8-1) or (1-6) | £16.13 per session - 5 hours of funding per day |
| Full day (8-6) | £24.83 per session -10 hours of funding per day |
| 15 hours (8-3:30) | £17.25 per session – 7.5 hours of funding per day |
| 30 hours (9-3) | £12.98 per session – 6 hours of funding per day |

Funding offer for children attending Calendar Year – stretched funding: 48 weeks

We have a funding system for all children, the hours allocated for funding depend on the sessions children do.

If a child attends 10 hours session (8-6) receives 10 hours of funding

If a child attends 7.5 hours session (8-3:30) receives 7.5 hours of funding

If a child attends 6 hours session (9-3) receives 6 hours of funding

If a child attends 5 hours session (8-1) or (1-6) receives 5 hours of funding

Please bear in mind, the government funding is just for part of the education service we provide. Parents pay a contribution for: drinks, snacks, meals, nappies, pull-Ups, Sudocream, wipes, materials, Tapestry, Montessori equipment, etc.

The maximum universal hours the government pays per year are 570, so our system automatically calculates the amount each child receives, according with the attendance above.

LG= Little Graduates Montessori School

| Hours claim per week at LG | Hours claim per year at LG | Hours claim per month at LG |
|----------------------------|----------------------------|-----------------------------|
| 15 | 570 | 47.5 |
| 12 | 456 | 38 |
| 9 | 342 | 28.5 |
| 6 | 228 | 19 |
| 3 | 114 | 9.5 |

Children entitled to Extended hours (maximum 30 per week, 1140 per year, follow the same pattern above x 2.



| STRETCHED FUNDING ALLOCATED PER WEEKS AND HOURS IN AN ACADEMIC YEAR | | | | | | | | | | |
|---|--------|--------------------|--|-----------------|-------------------|---------------------|----------------|--------------------|-----------------|--------------------|
| 48 weeks hours offered | | | | Funded Hours | 30.00 | 15.00 | 12.00 | 9.00 | 6.00 | 3.00 |
| | Summer | Weeks | | 19 | 23.75 | 11.88 | 9.50 | 7.13 | 4.75 | 2.38 |
| | Autumn | Weeks | | 16 | 23.75 | 11.88 | 9.50 | 7.13 | 4.75 | 2.38 |
| | Spring | Weeks | | 13 | 23.75 | 11.88 | 9.50 | 7.13 | 4.75 | 2.38 |
| | | Total hours | | 48 weeks | 23.75 x 48 = 1140 | 11.88 x 48 = 570.24 | 9.5 x 48 = 456 | 7.13 x 48 = 342.24 | 4.75 x 48 = 228 | 2.38 x 48 = 114.24 |

If you're still finding childcare funding a little tricky, we'll do our very best to help. Those are the main things to know about fees and finding:

If your child turns three during the Autumn term (Sep-Dec) and will be entitled to funding for the first time from January, the deadline to make your application for a 11 digits code Hour is **31st December 2023**. To obtain a code or to renew your code, if funding is already in place, please visit <https://www.gov.uk/30-hours-free-childcare> or call HMRC **(0300 389 8667)**.

- ✓ There are two main schemes to support parents with childcare costs:
 - Universal** All 3- and 4-years old, and some eligible 2-year-olds, can get 15 hours funded childcare. But working parents of 3- and 4-year-olds can double the allowance to **Extended** 30 hours funded childcare.
- ✓ Government funding does not cover all the cost of the nursery service, it covers part of education, that's why we'll ask you to contribute towards the other essentials: drinks, snacks, meals, sudocream, pull-ups, nappies, materials, Tapestry, Montessori equipment.
- ✓ Parents can share their funding hours between two Ofsted registered providers, such a nursery or childminder.

If your **contract with the nursery is 48 weeks**, we stretch your hours over the year, because government funded hours only apply to term time (38 weeks). To calculate your stretched private fees, we use the formula:

Private fee per session £ * Number of sessions per week = £ * 10 weeks = £ / 12 months

Example of a child attending Nursery session 9-3:



Private fees: £55.50 per session x 3 sessions per week = £166.50*10 weeks=£1,665/12months = £138.75 payable by the parent

- ✓ For 30 hours funding, every three months you'll have to check and confirm you're eligible to get your 30 hours code. Just make sure you've set a reminder. If you don't renew your code, you need to pay the fees at nursery rate, as the setting cannot make the claim on your behalf.



Whatever you decide, we'll do the best we can to fit in with your family life and working hours. If you ever need to make a change for your child, all you need to do is contact Sonia Scott, our finance manager at admin@lgmontessori.com. Please notice the nursery manager or practitioners do not deal with funding.



TERM TIME CALENDAR – 38 weeks funding

|  Spring 2024 | First Day | Last Day |
|--|--|---------------------------------------|
| Term 3 | Wednesday 3 rd January 2024 | Friday 9 th February 2024 |
| Half term holidays | Monday 12 th February 2024 | Friday 16 th February 2024 |
| Term 4 | Monday 19 th February 2024 | Wednesday 27 th March 2024 |
| Easter holidays | Thursday 28 th March 2024 | Friday 12 th April 2024 |
| | | |
|  Summer | First Day | Last Day |
| Term 5 | Monday 15 th April 2024 | Friday 24 th May 2024 |
| Half term holidays | Monday 27 th May 2024 | Friday 31 st May 2024 |
| Term 6 | Monday 3 rd June 2024 | Tuesday 23 rd July 2024 |
| Summer holidays | Wednesday 24 th July 2024 | Monday 2 nd September 2024 |

YEAR CALENDAR 48 weeks funding

| 2024 | | |
|--|--------------------------------------|---------------------------------------|
|  Spring 2024 | First Day | Last Day |
| Term 2 | Tuesday 2 nd January 2024 | Wednesday 27 th Mar 2024 |
| Easter holidays | Thursday 28 th Mar 2024 | Friday 5 th April 2024 |
|  Summer | First Day | Last Day |
| Term 3 | Monday 8 th April 2024 | Friday 16 th Aug 2024 |
| Summer holidays | Monday 19 th Aug 2024 | Monday 2 nd September 2024 |

The school reopens Tuesday 3rd September 2024

Bank holidays:

- Easter Monday: Monday 1 April 2024.
- May Day Holiday: Monday 6 May 2024.
- Spring Bank Holiday: Monday 27 May 2024.
- August Bank Holiday: Monday 26 August 2024.



Sessions and nursery fees before funding

September 2023 to August 2024

| Session | Time | 0-2 years old | 2-3 years old | 3-5 years old |
|---|------------------------------|----------------|----------------|----------------|
| Half Day | 8-1 or 1-6 | £54.50 | £53.50 | £52.50 |
| Nursery Day | 9-3 | £58.50 | £56.50 | £55.50 |
| Full Day | 8-6 | £84.50 | £83.50 | £82.50 |
| Full week 8-6 With 10% disc | for 48-week contract only | £380.25 | £375.75 | £371.25 |
| Daily fee for full week, 48 weeks contract | 8-6 | £76.05 | £75.15 | £74.25 |

Fees include all meals: breakfast, lunch, and tea - snacks, drinks, Montessori equipment, Tapestry and materials. The nursery also provides nappies, pull-ups, wipes/cotton wool and Sudocream.

Nursery discounts don't apply to funded children.

GUIDANCE TO MAKE APPLICATION FOR FUNDING

Parent Declaration Form Funded Early Education for 2, 3 & 4 year olds

We accept funding for 2-, 3- & 4-year-olds. **Parents must complete and sign a parent declaration form** to apply for funding.

You need to agree and complete a Parent Declaration Form with each setting your child attends for their early education entitlement to ensure that funding is paid fairly between settings. If your child is splitting their free entitlement across two providers, please nominate the main setting where the local authority should pay the universal entitlement.

2-year-old funding

2-year-olds from families in receipt of certain benefits, including working tax credit with an income of £16,190 or less per year. Children with an Education, Health, and Care Plan or those attracting Disability Living Allowance are also entitled to a place. The criteria also include children leaving care through special guardianship, an adoption or residence order. Or working parents who apply for a 15-hour code online.



Universal 3- & 4-year-old funding

From the beginning of the term after a child's third birthday they are entitled to 570 hours a year of free flexible early years provision or until the child reaches compulsory school age (the beginning of the term following their fifth birthday) or starts in a reception class in a state funded school. Eligible 3- & 4-year-old children attending an independent school will receive funded early education entitlements until they reach statutory school age.

Extended Entitlement for 3- & 4-year-olds (30 hours)

From the beginning of the term after a child's third birthday they may be entitled to 1140 hours a year of free flexible early years provision. You are eligible if both parents or carers (or the sole parent in a one parent family) work and earn more than £107 per week, if you are under 24 years old, but no more than £100,000 per year, or more than £120 per week if you are over 25 years old but no more than £100,000 per year.

People who are self-employed or on zero hour contracts will be required to make a financial statement of earnings when they apply.

Early Years Pupil Premium The Early Years Pupil Premium (EYPP)

EYPP is an additional sum of money paid to early years providers for children of families in receipt of certain benefits. It is for three and four year olds who receive the universal 15 hours entitlement and they meet any of the following criteria: : • Income Support • income-based Jobseeker's Allowance • income-related Employment and Support Allowance • support under part VI of the Immigration and Asylum Act 1999 • the guaranteed element of State Pension Credit • Child Tax Credit (provided they are not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190) • Working Tax Credit run-on, which is paid for 4 weeks after they stop qualifying for Working Tax Credit • Universal Credit –if a parent is entitled to Universal Credit they must have an annual net earned income equivalent to and not exceeding £7,400, assessed on up to three of the parent's most recent Universal Credit assessment periods.



Childcare Choices

EXAMPLE OF INVOICE WITH FUNDING - 30 hours per week



Little Graduates Montessori School

School Lane, Littlewick Green, Maidenhead, Berks. SL6 3QY.

Ofsted Reg. No.: 108416 E-Mail: admin@lgmontessori.com

Phone 01628 828258 www.lgmontessori.com



Parents name and address

Child's contract: 38 weeks or 48 weeks

Invoice

Child's name

38 Weeks Roll No 335

Invoice number: 335122022

Invoice date: 25/11/2022

Bill period from 01/12/2022 To 31/12/2022

Number of sessions per month

| Monday | Tuesday | Wednesday | Thursday | Friday | Monthly Fee |
|------------|------------|------------|------------|------------|-------------|
| 9-3 Funded | 9-3 Funded | 9-3 Funded | 9-3 Funded | 9-3 Funded | |
| £0.00 x 2 | £0.00 x 2 | £0.00 x 2 | £0.00 x 3 | £0.00 x 3 | £0.00 |

EYFE hours claiming per week at zero cost provided by your local authority 30.00

Additional services charge (ASC)

£155.76

Session time and funding hours

December total

£155.76

Drinks, meals and consumables payable by the parent:

£12.98 per session * 12 sessions in Dec = £155.76

Owed before December including extras

£0.00

Total due for December

£155.76

IMPORTANT

Please write your child's name as a reference for all payments. If you have any queries about this invoice contact: admin@lgmontessori.com phone number 07414 608 238 Find details about our terms and conditions in our prospectus, funding offer and website www.lgmontessori.com

Our funded hours are 9-12 and 9-3. Parents pay for drinks, snacks, meals, nappies and materials.

This invoice is for private fees and other consumables. Funded hours are free of charge.

Our Bank Details are: LG MONTESSORI SCHOOL, BARCLAYS PLC, Sort Code: 20 78 58 Acc. No: 50397482